



Employment Opportunity

General Manager

Permanent Full-time – \$123,000-\$146,000

Kings Transit Authority (Kings Transit) is the inter-municipal services corporation providing public transit across Kings, Annapolis, and Digby Counties. Funded by the County of Kings and the towns of Berwick, Kentville, and Wolfville, Kings Transit has expanded significantly since its founding in 1981. As we continue to grow and innovate, including the transition to battery electric buses and the introduction of new routes and schedules, Kings Transit is at a pivotal moment in shaping the future of public transportation in the region.

We are seeking a **General Manager** to guide the organization through this exciting period of transition within the parameters of the Inter-Municipal Agreement, acting as the Chief Executive Officer and reporting directly to our Board of Directors comprised of representatives appointed by the municipal councils in the region.

The General Manager shall be responsible for providing leadership within the organization, ensuring all Human Resources duties are carried out in compliance with legislation, periodically reviewing the Authority's compensation package, overseeing the organizations financial management process, preparing and issuing requests for proposals and applying for grants and funding from external agencies, overseeing in-house and board administration, ensuring adequate support is provided to the Board of Directors and providing new board members with orientation, developing, implementing and updating a strategic plan for the Authority, providing leadership to the board relating to business goals, reviewing schedules and routes, maintaining a high standard of customer service, ensuring the Authority's brand and public profile is managed in a professional manner and carrying out other duties and responsibilities as may be assigned by the board of directors.

Qualifications:

Candidates for this position must possess as a minimum, an undergraduate degree in in business administration, public administration, transportation management, or a related field. d use planning, or related field. A master's degree or other advanced certification would be considered an asset.

Ideally, the candidate must have a minimum of five (5) years in a senior leadership role, ideally within public transportation, municipal or provincial government, or a related sector along with a proven track record in managing teams, budgets and multi-stakeholder initiatives or a combination of formal experience and lived experiences.

A complete Job description can be found on our website: www.kbus.ca

This employment competition will close on February 5, 2025 at 4:00PM

This is a challenging position with an organization doing important work for the community. If this appeals to you, please submit your resume outlining your education and relevant experience along with a cover letter explaining how you can lead Kings Transit Authority to achieve its goals. Applications can be sent to employment@annapoliscounty.ca referencing "KTA General Manager" in the subject line. All qualified applicants are encouraged to apply.