

Planner



This opportunity is simple: we're inviting you to bring your skill and talent to our organization through the role of *Planner*!

We're looking for a dynamic team member ready to contribute to our vision of being a community of communities where all people belong. We're excited about this role and the opportunity it presents for the successful applicants, our organization and our community.

Statement of Intent: Our goal is to be a diverse and inclusive workforce representative of the communities we serve at all job levels. We encourage applications from Indigenous People, Persons of African Descent, Black Nova Scotians and other Racially Visible Persons, Persons Living with Disabilities, Gender Diverse Persons and members of other historically under represented communities. While we recognize the inherent difficulty of doing so, if you are a member of an equity-seeking group, you are encouraged to self-identify in your cover letter or your resume.

Primary Responsibilities

- Process applications for Municipal Planning Strategy, Land Use By-Law Amendments and Development Agreements on a range of topics including multi-unit residential development, commercial development, and agri-tourism;
- Organize public meetings to obtain feedback and present information to the public on planning applications and projects;
- Prepare staff reports and provide professional advice to the Planning Advisory Committee (PAC) and Council;
- Research the implications of new policies with regard to the Municipality's overall planning objectives and in consideration of social and economic impacts;
- Undertake and manage a range of planning projects, as assigned including working with consultants, facilitating committees, and cooperating with other government departments;
- Negotiate and draft legal development agreements including site design elements;
- Perform other duties as required.

Candidate Profile

- Completion of post-secondary degree from a planning or related subject; Minimum of three (3) years related work experience;
- Ability to effectively deal with the public in a professional manner including managing conflicts and difficult situations;
- Strong written, communication, and public speaking skills;
- Superior organizational abilities and the ability to work well in a team environment and alone;
- Current member or eligible for membership in the Canadian Institute of Planners.

Compensation & Benefits

This is a full-time unionized position that is governed in accordance with the Collective Agreement between the Municipality of the County of Kings and CUPE, Local 2618-01. Compensation includes a competitive salary and a benefits plan - including a pension plan (8% employer & 8% employee match)! Salary will be Level 9 (\$37.27/hr - \$44.45/hr) of the Municipal Pay Band. Hours of work will be Monday to Friday 8:30am to 4:30pm (35 hours per week). Some evening hours will be required.

Extra Details

The Municipality of the County of Kings is a community of communities, both urban and rural, offering an exceptional lifestyle to residents. With a population of more than 60,000, the Kings Region offers full-service amenities you'd typically find in more urban environments in quaint small towns with vast rural landscapes and amazing vistas.

For a detailed job description and to learn more about our region, our organization and our commitment to equity and diversity, view the job posting [here](#) on our website.

How to apply

Send us your resume and cover letter merged into a single PDF with the position title in the email subject line. Help us understand how your talent and experience will help us achieve our vision, mission and goals. Don't be afraid to be personal! We are excited to get to know you.

Send your complete application package to Cathy Nichols, Human Resources Manager at workhere@countyofkings.ca by 4:30pm Friday September 22, 2023.

In order to provide an equitable experience for all candidates, the Municipality is happy to offer accommodation, adjustments and changes throughout our recruitment process. Persons who anticipate needing accommodations for any part of the recruitment process may contact, in confidence, workhere@countyofkings.ca.

Note: Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer. Checks may include one or all of the following: Reference/Employment Verification, Criminal Background, Vulnerable Sector and Education.

We thank all applicants for their time and effort in applying however, only applicants selected for an interview will be contacted.

