

# Director of Engineering and Public Works



This opportunity is simple: we're inviting you to bring your skill and talent to our organization through the role of *Director of Engineering and Public Works!*

We're looking for a dynamic team member ready to contribute to our vision of being a community of communities where all people belong. We're excited about this role and the opportunity it presents for the successful applicant, our organization and our community.

The Director of Engineering and Public Works is responsible for the overall efficient and effective operation and strategic direction for Engineering Services, Public Works, and Environmental Services. The Director is a member of the Senior Management team and provides information and strategic advice to the CAO and Council.

*Statement of Intent: Our goal is to be a diverse and inclusive workforce representative of the communities we serve at all job levels. We encourage applications from Indigenous People, Persons of African Descent, Black/African Nova Scotians and other Racially Visible Persons, Persons Living with Disabilities, Gender Diverse Persons and members of other historically excluded communities. While we recognize the inherent difficulty of doing so, members of equity seeking communities are encouraged to self-identify in their cover letter or your resume.*

## Primary Responsibilities

- **Departmental Management Responsibilities**
  - **Municipal Engineer** – Perform the duties of the Municipal Engineer pursuant to the *Municipal Government Act*.
  - Responsible for the direct oversight of the Divisional Managers.
  - Responsible for the strategic direction, and longer-term planning.
  - This position works closely with applicable regulatory bodies, government departments and agencies.
  - Responsible for OH&S, Municipal acquisitions & disposals, asset management, accident and insurance claims, annual departmental budget and work plans.
  - Manage direct reports related to supervision, training and performance management.
- **Divisional Management with Manager Support, specifically**
  - Public Works
  - Engineering Services
  - Environmental Services; and
  - Lands and Parks.
- **Capital and Other Projects**
  - Provides advice to CAO and Council on capital infrastructure projects.
- **Other Corporate Responsibilities**

## Candidate Profile

- Professional P. Eng. designation required with primary focus on municipal and environmental disciplines.
- 5-10 years of technical and managerial experience, preferably with municipal government experience.

### **Knowledge, Skills, Abilities:**

- Well-developed interpersonal, public relations, presentation and technical writing skills.
- Must be a problem solver and have the ability to facilitate, negotiate and resolve conflict.
- Strong project management skills.
- Ability to use Microsoft Outlook, Word, Excel and Power Point at an advanced level.
- Excellent organizational and time management skills to meet the challenges of an extremely busy work environment.
- Strong contract administration and financial management skills with the ability to operate within tight timelines and budgets.
- Must have a valid Class V driver's license and access to a vehicle.

# Compensation & Benefits

This is a full-time non-unionized position. Compensation includes a competitive salary and a benefits plan. Salary will be at the Directors salary range of \$109,200 to \$146,325. Regular hours of work will be Monday to Friday 8:30am – 4:30pm. As a senior administrative position, evening hours, and overtime will be required.

For a detailed job description please visit our website [here](#).

## How to apply

Send us your resume and cover letter merged into a single PDF with the position title in the email subject line to Cathy Nichols, Human Resources Manager at [workhere@countyofkings.ca](mailto:workhere@countyofkings.ca)

In order to provide an equitable experience for all candidates, the Municipality is happy to offer accommodation, adjustments and changes throughout our recruitment process. Persons who anticipate needing accommodations for any part of the recruitment process may contact, in confidence, [workhere@countyofkings.ca](mailto:workhere@countyofkings.ca).

We thank all applicants for their time and effort in applying however, only applicants selected for an interview will be contacted.

Note: Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer. Checks may include one or all of the following checks: Reference/ Employment Verification, Criminal Background, Vulnerable Sector and Education.

